

Centre for Community Development (CCD)

Sreedhar Nagar, Pathaptam Road, Paralakhemundi Town, Po/PS- Paralakhemundi, Dist. Gajapati, Odisha- 761200

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NOTICE INVITING TENDER

Tender Document No. 02

Dated: 08.10.2025

Tender: Centre for Community Development (CCD), Sreedhar Nagar, Pathaptam Road, Paralakhemundi Town, Po/PS- Paralakhemundi, Dist. Gajapati, Odisha- 761200 invites tender in sealed covers under two bid system i.e. **Technical Bid & Financial Bid** from registered civil engineers/ contractors (A class) for construction of **Common Facility Centre (CFC) for Gajapati Millets and Agri Products Trust (SPV) at Thotagummuda village**, Post- Machamara, Via- Uppalada, PS- Gurandi, District-Gajapati, PIN- 761211 (under the SFURTI scheme of Ministry of MSME, Govt. of India).

Date of Commencement of Tender	Last Date & Time of submission of Tender	Date & Time of opening of Tender	Cost of Tender Document
08-10-2025	28-10-2025 by 2.00 pm	28-10-2025 at 3.00 pm	Rs 10,000/-

A complete set of bid documents pertaining to each tender containing the details of the terms and conditions may be downloaded from the website www.ccdodisha.org.in, OR www.fmc.org.in, OR www.devnext.org.in and the same can be submitted along with the cost of tender document in form of Demand Draft. Any corrigendum / addendum/information related to this Notice Inviting Tender (hereinafter referred to as "NIT") will only be uploaded in the website www.ccdodisha.org.in and shall not be published in any newspaper. **Centre for Community Development (CCD)** reserves the right to accept/reject any part or all the bids without assigning any reason thereof. The Secretary, **Centre for Community Development (CCD)** has right to increase/decrease/cancel the quantity/area/specification of construction without assigning any reason and any such action shall not be called for question in any Court of Law.

Secretary,

Centre for Community Development (CCD)

Construction of Common Facility Centre (CFC)
at Thotagummuda village, Post- Machamara, Via- Uppalada, PS-
Gurandi, District- Gajapati, PIN- 761211

Sealed tenders are invited from **registered civil engineers/ contractors (A Class)** (having minimum three years' experience in construction) for construction of Common Facility Centre consisting of Common Processing Shed, Raw Material Godown, Finished product Godown and Office as per the approved plan and layout, in favour of **Centre for Community Development (CCD), Sreedhar Nagar, Pathaptam Road, Paralakhemundi Town, Po/PS- Paralakhemundi, Dist. Gajapati, Odisha- 761200. Centre for Community Development (CCD)** reserves the right to make amendments/ changes in the plan and specifications if required.

Tender should be submitted in separate envelopes for Technical Bid and Financial Bid along with earnest money of **Rs. 1,74,640 /- (Rupees One Lakh Seventy Four Thousand Six Hundred Forty only)** in the form of DD in favour of **Centre for Community Development (CCD)** drawn on any Scheduled Commercial Bank payable at Paralakhemundi.

Last date of the Tender Submission is **28-10-2025** till **02.00 pm** and the Tender shall be opened on **28-10-2025** at **03.00 PM** at H.O of **Centre for Community Development (CCD), Paralakhemundi**. On evaluation of the Technical tender, the financial bid of the successful Bidders shall be opened.

The lowest price bidder shall be considered for the work execution.

Tender form can be downloaded from the website www.ccdodisha.org.in OR www.fmc.org.in OR www.devnex.org.in from **08-10-2025** onwards. The details of works and Terms and Conditions are available in the Tender Form. The Technical Bid and Financial Bid dully filled by the contractor with earnest money of Rs. 1,74,640 /- (Rupees One Lakh

Seventy Four Thousand Six Hundred Forty only) and the tender document fee of Rs 10,000/- (Rupees Ten Thousand only) in the form of DD shall be deposited; otherwise tender will not be accepted.

The Working Committee of the project (**Gajapati Millet and Dal Processing Cluster**) reserves the right to cancel any or all the Tenders without assigning any reason.

Date: 08-10-2025

Secretary

Place: Paralakhemundi

Centre for Community Development (CCD)

Tender Form -1

TENDER FORM - Common Facility Centre (CFC)

(Establishment of Common Processing Shed, Raw Material Godown, Finished Product Godown and Office at Thotagummuda village, Post- Machamara, Via- Uppalada, PS- Gurandi, District-Gajapati, PIN- 761211)

Terms and Conditions:

1. The minimum turnover of the tenderer firm for the last year (2024-25) should be Rs. 1,00,00,000/- (Rupees One Crore only)
2. The tenderer firm should have minimum three years' experience in construction activity within the State of Odisha as per the Govt. of India norms.
3. Tender form can be downloaded from website **www.ccdodisha.org.in OR www.fmc.org.in OR www.devnext.org.in** from **08-10-2025 onwards**. **Annexure 1-** Detailed estimate for proposed **Gajapati Millet and Dal Processing Cluster**, **Annexure 2-** Abstract of Cost, and **Annexure 3-** Layout Plan.
4. Tender should be submitted in separate envelopes for Technical Bid and Financial Bid along with earnest money of Rs. 1,74,640 /- (Rupees One Lakh Seventy Four Thousand Six Hundred Forty only) and can be deposited at the below mentioned address up to **2.00 PM on 28-10-2025**.

The Demand Draft of earnest money should be in the name of “**Centre for Community Development**” drawn on any scheduled commercial bank payable at Paralakhemundi. Tenders received will be opened before the Working Committee of the proposed Common Facility Centre on **28-10-2025 at 3.00 pm** at the office of the Centre for Community Development (CCD).

The tender will be submitted in sealed envelopes separately for Technical Bid and Financial Bid. On each envelop “**Tender for construction of Common Facility Centre at Thotagummuda village, Post- Machamara, Via- Uppalada, PS- Gurandi, District-**

Gajapati for Gajapati Millets and Agri Producers Trust (SPV)” should be written on the top of the envelope.

Technical Bid and Financial Bid should also be clearly mentioned on the envelopes.

5. The Technical Bid will be opened and considered first. The Financial Bid of only eligible firms/agencies will be opened after evaluation of the technical bid.
6. **Tenders received without earnest money and the tender document fee will not be accepted and shall be disqualified.**
7. **The earnest money deposit of the unsuccessful bidders shall be returned within a period of 30 days after final selection process is over without any interest or charges thereon.**
8. The tenderer firm should submit implementation plan of constructing the below mentioned works of the common processing centre and the details of the firm. Incomplete tender will not be accepted.
9. **The tenderer firm should submit the tender for the whole works. Tender for part of works will not be accepted.**
10. The tenderer firm shall adhere to strict timelines in compliance with SFURTI instructions/ guidelines, Ministry of MSME, Govt. of India. The tendering firm shall adhere to the following timelines:

Days	Percentage of work to be completed
1 st 30 days	Minimum 20% of total contract value
2 nd 30 days	Minimum 50% of total contract value
3 rd 30 days	Minimum 70% of total contract value
4 th 30 days	100% of total contract value

Maximum time permissible for construction is 120 days.

11. PERFORMANCE SECURITY: (a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of **3% of the value of the contract**, in the form of Account payee Demand Draft from any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favour of “**Centre for Community Development**”, payable at Paralakhemundi, within 7 (Seven) working days from the date of receipt of letter of acceptance. The EMD shall be adjusted with the Security Deposit. (b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested. (c) If the Security Deposit amount is not paid within the time specified, the EMD remitted by the tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.
12. **The upper limit of cost of the work is Rs. 87,32,000/- (Rupees Eighty Seven Lakhs Thirty Two Thousand only) (including GST). Therefore, the quoted price of the tenderer should not exceed the upper limit.**
13. Technical Bid/ Financial Bid cannot be withdrawn after opening it. Earnest money can be forfeited in case of withdrawal of bid or not completing the work.
14. If the work is not found as per specifications or unsatisfactory the payment of whole or equivalent amount can be withheld.
15. The party has to enter into an agreement with **Centre for Community Development (CCD)** on the Stamp Paper of Rs. 100/- (Rupees Hundred only) on prescribed Performa.
16. T.D.S. and other taxes will be deducted as per norms from the payments.
17. The Working Committee has reserved the right to accept the bid partially/in full or may reject any or all the bids without assigning any reason.
18. **The maximum time frame given for completion of construction is 120 days. The detailed work plans given as form No: 4, below.**

19. Materials to be used

- a) All materials shall be best of their kind and shall conform to the latest Indian Standards.
- b) All materials shall be of approved quality as per samples and approved by the concerned authority.
- i. **Cement:** Shall comply with the latest specifications confirming to IS: 8112 for 43 grade OPC and IS 12269 for 53 grade cement.
- ii. **Reinforcement:** High Yield Strength deformed bars conforming to IS 1786 – 1990 Fe 500 (Thermo mechanically treated bars) and Mild Steel confirming to IS 432(Part-1).
- iii. **Coarse Aggregate:** Shall be of the best quality, hard machine crushed stone free from earth or any organic matter etc. Suitably graded and shall conform to IS: 383-1990.
- iv. **Sand:** Shall be river sand clean, sharp, strong, angular and composed of hard siliceous materials. It shall be free from any harmful materials such as iron pyrites, coal mica, shale, clay alkali, soft fragments, sea shale, organic impurities, etc. It shall be obtained from approved quarries and shall conform to IS:383-1990.
- v. **Fly ash Bricks:** Bureau of Indian Standards have issued code IS:12894-2002 for ash bricks. Use of fly ash bricks has been incorporated in CPWD specifications. Minimum fly ash content for Fly Ash bricks and blocks to qualify as "fly ash based products" shall be 50% of total input material.
- vi. **Timber:** Shall be of best quality, perfectly dry, well-seasoned and free from sap wood, sound straight, free from loose knots, cracks shakes and any appearance of root and any other defect and conforming to IS: 12896 – 1990. No wood work shall be placed in position covered in the wall unless it is approved by the Architect.

- vii. **Hardware Fittings for Doors:** All the doors shall be provided with MS powder coated hinges, aldrops, tower bolts, locks etc. or as specified in schedule of quantities. The external doors shall be provided with Godrej make locks.
- viii. **Admixtures:** Admixtures if used shall comply with IS 9103. Admixtures to concrete shall not be used without the written consent of the Architect. When permitted, the contractor shall furnish full details from the manufacturer and shall carry such test as the Architect may require before any admixture is used in the work to check particularly for Chlorides.
- ix. **Admixture** may be used to modify one or more of the following properties of FRESH CONCRETE.
- a) To increase workability without increasing water content or to decrease the water content at the same workability.
 - b) To retard or accelerate both initial and final setting times.
 - c) To reduce or prevent settlement.
 - d) To increase slight expansion in concrete and mortar.
 - e) To modify the rate or capacity for bleeding or both.
 - f) To reduce segregation of concrete, mortars and grouts.
 - g) To improve penetration & or pump ability of concrete, mortars & grouts.
 - h) To reduce rate of slump loss
- x. Admixtures may also be used to modify one or more of the following properties of: HARDENED CONCRETE:
- I. To retard or reduce heat generation during early hardening.
 - II. To accelerate the rate of strength development.
 - III. To increase the strength of concrete or mortar (Compressive, tensile or flexural).
 - IV. To increase the durability or resistance to severe conditions of exposure including the application of deicing salts.
 - V. To decrease the capillary flow of water.

- VI. To decrease the permeability to liquids.
- VII. To control the expansion caused by the reaction of alkaline with certain aggregate constituents.
- VIII. To produce cellular concrete.
- IX. To increase the bond of concrete to steel reinforcement
- X. To increase the bond between old and new concrete.
- XI. To improve impact resistance and abrasion resistance.
- XII. To inhibit the corrosion of embedded metal.
- XIII. To produce coloured concrete or mortar.

18. Clause for forfeiture of EMD amount:

At any point of time, the **Secretary, Centre for Community Development (CCD), Paralakhemundi, the Implementing Agency of Gajapati Millet and Dal Processing Cluster** finds that the performance of the Contractor is not satisfactory; **Centre for Community Development** reserves the right to terminate the Contract. The loss/damage suffered by **Centre for Community Development** will be debited to the bidder assigned for the work from the EMD given.

19. Payment in case of the construction work will be released after joint inspection by a team consisting of the representatives of the IA and TA and valuation by a Civil Engineer as per the terms of agreement.
20. In case of any un-satisfactory work by the contractor, the working committee and spot inspection conducted by Foundation for MSME Clusters ("**FMC**") (Nodal Agency of the Cluster) shall take necessary step for further action and, the **Secretary, Centre for Community Development** will stop the payments to the contractor till further discussion/decisions taken.
21. In case any dispute arises between the Contractor and **Centre for Community Development** regarding payment of the bills the same shall be referred to the Nodal Agency of the Cluster for opinion.

22. **Jurisdiction:** Courts of Odisha shall have jurisdiction in the matter.

23. **Payment Terms:** As per the agreement signed by the Contractor and **Centre for Community Development**, Paralakhemundi.

Declaration:-

I do hereby agree to abide by all the terms and conditions mentioned above.

(Signature of the authorized person/proprietor)

Name:

Designation:

Name of firm:

Tender Form - 2

Technical Bid

TENDER FORM - Common Facility Centre (CFC)

(Establishment of Common Processing Shed, Raw Material Godown,
Finished

Product Godown and Office at Thotagummuda village, Post- Machamara,
Via- Uppalada, PS- Gurandi, District-Gajapati, PIN- 761211 in respect of
Centre for Community Development)

Technical Bid: -

Part-1 Description of work-Civil Works-Common Processing Shed, Raw Material
Godown, Finished Product Godown and Office at Thotagummuda village, Post-
Machamara, Via- Uppalada, PS- Gurandi, Gajapati

Name of work: Construction of Infrastructure and other amenities for the
proposed CFC as given below:

S No	Description of Work
1.	i. Common Processing Shed- 5,000 sq. ft. ii. Raw Material Bank Godown- 1,250 sq. ft. iii. Finished Products Godown- 1,250 sq. ft. iv. Office-1,000 sq. ft. (Construction specifications & drawing enclosed in Annexure-I)

Part 2 Details of Firm/Agency

1. Name of the Firm/Agency:

2. Registered Address of the Firm/Agency:
3. Name & Phone No. of Co-ordinator/Contact Person:
4. Type of Firm/Agency:
5. Registration No:
6. Year of Commencement of work of the Firm/Agency:
7. Turnover of Firm/Agency for the year 2024-25:
8. Details of Human resources: (Man power with the firm/Agency)
9. PAN/Service Tax No. of the Firm/Agency:
(Please enclose photo copy)
10. Description of construction activities done in the past by Firm/Agency in past
(Please enclose copies of work order/photographs)
11. Action plan for present activity:
12. Other details, (If any):

Miscellaneous: -

1. The minimum turnover of the tendering firm for the last year (2024-25) should be Rs. 1,00,00,000 (Rupees One Crore only).

2. The tendering firm shall submit proposed costing and Work Plan as per the layout plan and specifications.
3. A demand draft of Rs. 1,74,640 /- (Rupees One Lakh Seventy Four Thousand Six Hundred Forty only) will be enclosed with the Technical bid as earnest money. The draft will be in favour of **“Centre for Community Development”** payable at Paralakhemundi, Odisha.
4. Balance Sheet prepared by Chartered Accountant for the last three years will invariably be enclosed along with technical bid.
5. Copies of Income Tax returns for the last three years will be enclosed with technical bid.
6. Copy of PAN/Service Tax Registration Certificate will be enclosed with technical bid.
7. The profile and following details of bidder firm/agency along with photograph, paper cutting, copy of work order will be submitted as under :-

Year	Details of Construction Projects executed	Duration	Name of party for whom project executed
2022-23			
2023-24			
2024-25			

8. Details of earnest money:
 - i. Demand Draft No.:
 - ii. Date:
 - iii. Amount:
 - iv. Name of the issuing bank:

Declaration:

I hereby declare that the information given in the technical bid is true and correct and I hereby accept all the terms and conditions.

Place:

Date :

Signature of the authorized person

Name:

Designation:

Name of firm & address:

Phone / Mobile No. :

Seal of the firm:

CHECKLIST OF ATTACHMENTS IN TECHNICAL BID

S No	Particulars of Documents	Attached/Not Attached
1.	DD towards EMD amounting to Rs 1,74,640 /- (Rupees One Lakh Seventy Four Thousand Six Hundred Forty only) in favour of Centre for Community Development (CCD), Paralakhemundi	
2.	DD of Rs 10,000/- (Rupees Ten Thousand only) towards tender paper cost in favors of Centre for Community Development (CCD) payable at Paralakhemundi	
3.	Balance Sheet prepared by Chartered Accountant for the last three years	
4.	Proposed Costs and Work Plan	
5.	Copies of Income Tax returns for the last three years	
6.	Copy of PAN/Service Tax Registration Certificate	
7.	Authorization Letter of the Bid Signatory	
8.	Work profile of the bidder firm as per the given pro-forma with copies of work order, photographs and paper cuttings	
9.	Registration certificate of the firm	
10.	Aadhar Card of the proprietor / Authorised signatory	
11.	Profile of Human Resources	

Tender Form -3

Financial Bid

(Establishment of Common Processing Shed, Raw Material Godown, Finished Product Godown and Office at Thotagummuda village, Post- Machamara, Via- Uppalada, PS- Gurandi, District-Gajapati, PIN- 761211 in respect of Centre for Community Development)

1. Name of work: Construction of Infrastructure and other amenities for the proposed CFC as given below:

S No	Description of Work
1.	i. Common Processing Shed- 5,000 sq. ft. ii. Raw Material Bank Godown- 1,250 sq. ft. iii. Finished Products Godown- 1,250 sq. ft. iv. Office-1,000 sq. ft. (Construction specifications & drawing enclosed in Annexure-I)

Financial Bid

S No	Construction of CFC	Amount Quoted
1.	i. The amount should be quoted as per details of work given below in form No: Annexure – I ii. The amount quoted should be inclusive of all type of taxes including GST as no separate payment will be made for taxes.	

Total amount in words: -

Place

:

Date :

Signature of the authorized person

Name:

Designation:

Name of firm & address:

Phone / Mobile No. :

Seal of the firm:

Tender Form -4

Financial Bid

(Establishment of Common Processing Shed, Raw Material Godown, Finished Product Godown and Office at Thotagummuda village, Post- Machamara, Via- Uppalada, PS- Gurandi, District-Gajapati, PIN- 761211 in respect of Centre for Community Development)

Work plan for proposed CFC

1. Name of work: Construction of Common Processing Shed, Raw Material Godown, Finished Product Godown and Office for the proposed CFC:

Work Plan

S No	Description of Work	Timeline (from the date of issuance of contract)
1.	Completion of Land Levelling and Foundation	
2.	Completion of Column and Side Walls	
3.	Completion of side walls	
4.	Providing anti termite/ pest control treatment	
5.	Completion of roofing including all fabrication work	
6.	Providing sponge finish plaster for internal walls	
7.	Completion of external wall plastering	
8.	Completion of Toilets	
9.	Completion of painting works	
10.	Electrical Works	
11.	Completion of shed in all aspects and carting away debris	
12.	Any other (please mention)	

Note: The total time for completion of construction will not exceed 120 days from date of issuance of contract in any case whatsoever.

Place :

Date :

Signature of the authorized person

Name:

Designation:

Name of firm & address:

Phone / Mobile No. :

Seal of the firm: